

**The SABIS International Charter School
160 Joan Street
Springfield, MA 01129
Board of Trustees**

Minutes of SABIS Board of Trustees Meeting – January 14, 2020
Ad hoc contract review committee

In Attendance: Atu White, Luis Aponte, Joyce Gondek, Paula Meara, Daryl Lovell, Freddy Lopez

Guests: N/A

Not Present: N/A

I. **Meeting called to order at 6:05 p.m.**

II. **Contract Review**

Meeting in Regular Session. Committee will obtain clarity on executive session before utilizing it. Paula Meara read rule of OML sent to her.

Committee members should make a “wish list” of items to consider. Bring questions, concerns, things to include when reviewing contract drafts.

Goals for this meeting:

- Develop timeline
- Create meeting schedule

Committee will work on a draft. Amy Wesley is the contact person at SEM.

As committee members review the existing contract, be sure it is in line with byalws.

Committee will utilize all the documents--the current contract, the RFP questions and put together with wish list and then have conversations with SEM. Consider when to bring in attorney review?

Was a reply sent to DESE about moving forward with SEM contract?

Target/May 1 or earlier, have near finalized contract for presenting at May meeting. Review existing materials first; meet with SEM later; ask what their goals are; present board goals;

Joyce Gondek will get overview/benchmarks from Ellen McDonald/Education Committee. Daryl Lovell will focus on bylaws within contract. Note, bylaws are currently being worked on by governance committee.

Next meeting 2/4/2020, 6pm in conference room, Atu will try to have clarity on how to present to the Board. JG will forward info from Ellen. Committee should have reviewed contract.

Then schedule face to face meeting with SEM for either 2/11 or 2/25/20.

Next meeting tentatively 3/10/20 to discuss SEM meeting and continue draft.

Approximately 4/7/20, review draft then present to Board at its April 15 meeting.

Question of how to properly share information with Board, in dealing with Open/Executive Session? Review further with AG office. Could DESE speak directly to Board?

Joan will send copies of management contract, RFP, charter renewal to committee for review prior to next meeting.

Joyce Gondek moved for Atu White to serve as Chair of this committee. Seconded by Freddy Lopez and approved; all in favor.

Luis Aponte moved to adjourn the meeting. Seconded by Joyce Gondek. The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Anne-Marie Nicolai, Secretary
SICS Board of Trustees

Attachments

n/a